

**CATHOLIC DIOCESE OF ORLANDO  
APPLICATION FORM FOR CCHD LOCAL GRANT**

*Grants available: \$100.00 - \$1,000.00*

**Contact Person:** \_\_\_\_\_

**Proposed Project Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

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**1. Briefly describe your organization's history and purpose (use additional sheets if needed). If part of a parish-based project, please specify.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Do you utilize volunteers from the parish?**  Yes  No **which parish(es)** \_\_\_\_\_

**3. Purpose of requested grant?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Describe how you will use the funds i.e. (materials, fees, salaries, etc.) and how you will track the disbursements?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Amount Requested: \$** \_\_\_\_\_ **6. Please provide a budget, if applicable**

**Submit application to:** Deborah Stafford Shearer  
Diocesan Director for the Catholic Campaign for Human Development  
PO Box 1800  
Orlando, FL 32802-1800  
407.246.4819, Fax 407.246.4942  
Email: [dshearer@orlandodiocese.org](mailto:dshearer@orlandodiocese.org)

**Pastors signature of approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Diocese of Orlando  
Parish Criteria and Guidelines  
Catholic Campaign for Human Development (CCHD) Local Funding**

In order to assist CCHD in its effort to end the cycle of poverty and introduce the justice agenda into the parish community, the Respect Life Office is offering grant money for parish based projects. Grant allocations will be made to existing programs or projects that directly impact the poor or powerless. 'Seed Money' will be offered to new and innovative programs that offer education, outreach and/or direct service within the parish community and beyond.

If you have a program that is aimed at attacking the basic causes of poverty and empowering the disadvantaged then, the Diocese of Orlando Catholic Campaign for Human Development (CCHD) encourages you to call for a local application.

**General information about the CCHD funding process:**

1. Grants are awarded on an annual basis, and there is no guarantee that a project will be subsequently refunded, although you may reapply.
2. **Project:** defined by CCHD as an endeavor which addresses: a distinct constituency (e.g. a neighborhood, seniors, Blacks, Hispanics, women, people with disabilities) and/or a distinct issue or series of issues (e.g. hazardous waste, housing, community development).

**Criteria**

1. Projects are encouraged to benefit the poor and those under-represented in the community. This would include a variety of community organizing, empowerment activities.
2. The project activity for which funding is requested must conform to the moral teachings of the Catholic Church and must be affiliated with a Catholic community.
3. The project must have the approval of the pastor who is aware of the organization and its goals and activities.

**Guidelines**

1. Projects which are innovative and demonstrate a change from traditional approaches to injustice by attacking the basic causes of systemic powerlessness and institutional change.

CCHD defines institutional change as:

- a) modification of existing laws and/or policies;
  - b) establishment of alternative structures and/or redistribution of decision-making powers;
  - c) provision of services which result in the achievements of (a) and/or (b); or leads the recipient community to focus on (a) and/or (b).
2. Projects which directly benefit a relatively large number of people rather than a few individuals.
  3. Projects which generate cooperation among and within diverse groups in the interest of a more integrated and mutually understanding society. (Such as multi-church collaborative efforts).
  4. Projects which are visible in the sponsoring parish community and will raise awareness around CCHD in the parish.
  5. Projects, which are interfaith or interdenominational, are encouraged.

**The Respect Life Office is available to offer technical assistance for anyone interested in pursuing this grant opportunity. For more information call (407) 277-7266.**